



# Little Flower Institute of Social Sciences And Health (LISSAH)

Affiliated to the University of Calicut

📍 Kaithapoyil P.O., Kozhikode, Kerala, India- 673 586

☎ (O) 0495 2232085, 2234129  
(Dir) 2232164, +91 9400 39 55 00

## MINUTES OF MEETING OF IQAC HELD ON 23 MARCH 2022 AT 3.30 PM AT IQAC OFFICE

### Agenda 1: Annual report

The Committee requested the Departments, Associations, Clubs, and cells to submit the annual report for the academic year 2021-22.

### Agenda 2: Review about department wise syllabus completion

The committee entrusted the HODs to make a detailed report about the syllabus completion and entrusted them to take special classes during April and May 2022.

### Agenda 3: Feedback from stakeholders

Decided to collect feedback from students and stake holders on curriculum teaching learning process and institutional facilities.

### Agenda 4: Webinars/Seminars Conducted

As per the directions from IQAC, Departments, Clubs and cells have conducted webinars/Seminars/conferences as per curriculum plan.


### Agenda 5: Department Files

The IQAC members visited the departments and reviewed the status of file preparations at department level.

The meeting came to an end at 4.30 pm and the following members were present.

- 1 Dr Benny Joseph
- 2 Fr. Niju Thomas
- 3 Fr. Sebin C P
- 4 Mr. Thomas K Emmanuel
- 5 Mr. Vikas George
- 6 Mr. Subin Varghese
- 7 Ms. Jina Thomas
- 8 Mr. Ebin Sebastian



  
**Dr. Benny Joseph**  
Principal  
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## MINUTES OF MEETING OF IQAC HELD ON 16 DECEMBER 2021 AT 3.15 PM AT IQAC OFFICE

### Agenda 1: Strengthening green initiatives.

It has been decided to conduct a green audit with the co-operation of LISSAH nature club-ALELA and green Guardians of LISSAH. Entrusted the IQAC Coordinator to consult an external agency for this purpose. The committee congratulated the management for the proposal of installation of 6KVA Solar plant and replacement of old conventional tubes with energy efficient LED bulbs and tubes.

### Agenda 2: Shifting the education from online to offline.

Instructed all teachers and students to follow COVID-19 protocol for the offline classes and examinations.

### Agenda 3: Counselling center

Decided to provide counselling support to students and the public in view of the pandemic.


### Agenda 4: Strengthening ICT

IQAC recommended the Management to purchase 43" inch smart LED TVs for the classrooms for strengthening the ICT.

The meeting ended at 4.30 pm and the following members were present.

- 1 Dr Benny Joseph
- 2 Fr. Niju Thomas
- 3 Fr. Sebin C P
- 4 Mr. Thomas K Immanuel
- 5 Mr. Vikas George
- 6 Mr. Subin Varghese
- 7 Ms. Jina Thomas
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## MINUTES OF MEETING OF IQAC HELD ON 12 AUGUST 2021 AT 3.00 PM AT IQAC OFFICE

### Agenda 1: Strengthening the Library resources and effort of Library towards accessing e-learning resources.

The Committee discussed the need to strengthen the number of books and e-resources. Efforts are required towards acquiring e-learning resources at the library. The committee recommended to renew the N-List subscription and the recommended the teachers to encourage the students to access the same.

### Agenda 2: MoU with other institutions.

Recommended the departments to sign MoUs with other institutions and arrange programmes for the benefit of the students.

### Agenda 3: Placement Cell

The committee pointed out the importance of placement cells and recommended to accelerate placement activities in the campus.


### Agenda 4: ALUMNI Meet

Due to the pandemic the committee instructed the Departments to arrange department wise ALUMINI meets using online platforms.

The Meeting ended at 4.00 pm and following members were present.

- 1 Dr Benny Joseph
- 2 Fr. Niju Thomas
- 3 Fr. Sebin C P
- 4 Mr. Thomas K Emmauel
- 5 Mr. Vikas George
- 6 Mr. Subin Varghese
- 7 Ms. Jina Thomas
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